

LICENSING AND GAMBLING ACTS COMMITTEE

Thursday 4th January 2007
at 9.30am in the Town Hall.

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

A Guidance note is circulated at page C of this agenda.

3. URGENT BUSINESS

Items of business notified to the Head of Legal and Democratic Services by 9.30 a.m. on Tuesday 2nd January 2007 which, in the opinion of the Chair, should be considered by the Committee as urgent business because of special circumstances.

4 MINUTES

Minutes of the following meetings are attached at page 4.1:-

- (1) Licensing and Gambling Acts Committee held on 18th May 2006;
- (2) Licensing and Gambling Acts Committee held on 2nd November 2006;
- (3) Meeting of the Licensing Act 2003 Committee held on 17th March 2006 (for information only).

5. DELEGATION OF POWERS – GAMING MACHINE APPLICATION

Report of Legal and Democratic Services Business Manager (page 5.1)

6. MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for the Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7. DATES OF FUTURE MEETINGS

10th May 2007

There will also be a meeting arranged for the end of February or early March 2007 in order to agree Gambling Premises fees.

Any enquiries on this agenda should be addressed to:-

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DECLARING INTERESTS AT MEETINGS

What Interests do I need to declare in a meeting?

As a first step you need to declare any **personal interests** you have in a matter. You will then need to decide if you have a **prejudicial interest** in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item headed "Declaration of Interest" on the agenda or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try to improperly influence anyone's decision on the matter.